

**Tasking Memorandum No. 99-99**

**Memorandum For:** Commanders DCMDs, DCMC Pilot Site CAOs

**Subject:** Risk-Based Preaward Surveys (PASs) Pilot Test (TASKING)

**Date:** February 4, 1999

**Target Audience:** DCMC Personnel at Pilot Sites

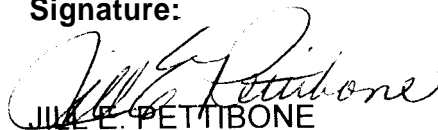
**Requirements:**

- The purpose of this Tasking Memorandum is to notify CAOs that have been selected to participate in a pilot test aimed at further developing the Risk-Based PAS concept. The Risk-Based PAS concept reorients the PAS process toward risk assessments.
- Based on an analysis of PAS activity and visits to our major PAS customers, we have selected the following CAOs as pilot sites: DCMCs' Santa Ana, Chicago, Atlanta, Philadelphia, and Americas-Ottawa.
- Kick-off meetings will be conducted at each site prior to the pilot test. These meetings will include: an overview of the concept, a training briefing on risk management, and examples of PAS risk assessments. Overall customer expectations and success criteria will be defined as well.
- The ultimate success of the pilot test will be dependent upon your ability to provide PASs narratives in consistent risk based terms. Our customers are anxious to begin the pilot test because they view this product as a tool to assist them in making informed acquisition decisions.
- The Risk Based PAS concept is consistent with the DoD/DCMC Risk Management approach and the Revolution in Business Affairs (RBA) Supplier Excellence Group recommendations. The long-term strategy is to integrate this concept with the Supplier Risk Management Program. We look forward to your participation and contribution to making this test a successful effort.

**Point of Contact for Further Information:**

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**Signature:**



JULIE E. PETTIBONE  
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Contract Management Operations

**Attachments:**

1. Risk-Based PAS Concept
2. Supplier Risk Management Program